

## Student Instructions to Apply for the Lilly Endowment Community Scholarship

- 1. Visit our online application website: <a href="https://goapply2.akoyago.com/wayne">https://goapply2.akoyago.com/wayne</a>
- 2. Click the register a new account link
- 3. Register as Individual
- 4. Complete the registration form using an email address other than the one provided by your high school and click register. You will see a confirmation on the screen.
- 5. Next, verify your email. You should receive an email with a verification link. If you do not see the email, check your Spam folder. If it goes to Spam, you will need to classify it as Not Spam before you can click the link.
- 6. Then sign into the system with your email address and the password you created. Save this information in a safe place so that you have it to apply for other scholarships through the Foundation in January.
- 7. Under **Opportunities** click the **View** button next to 2026 Lilly Endowment Community Scholarship and then click **Apply**.
- 8. Read through the instructions thoroughly. *Please note: Each time you return to work on the application, go to In Progress and click View next to the 2026 Lilly Scholarship Application.*
- 9. Begin with Phase I Eligibility Screening. Answer the questions and click the Submit button.
- 10. You may now begin **Phase II Application** found under the **In Progress** tab.
- 11. A **Federal Student Aid Estimator** is required for all applicants who are applying for the Lilly Endowment Community Scholarship. **This must be completed using the link in the application.**
- 12. Complete each page of the application and proof for spelling and grammar.
- 13. Certify that the application is true and accurate to the best of your knowledge by electronic signature.
- 14. Upon submission of Phase II Application by Friday, August 29th at 5:00 p.m. two things will happen.
  - 1. An email will be sent to your parents or guardian with a link for them to certify they have reviewed your application and that it is accurate to the best of their knowledge.
  - 2. You will receive an email instructing you to return to the application to access **Phase III Guidance Counselor and Recommendations**. Here you will enter contact information for your guidance counselor and two people to complete recommendations. NOTE: Richmond student requests are sent to Jane Parks (do not change to your guidance counselor).
- 15. It is your responsibility to make sure the **two Recommendations and Parent Certification sections are completed by Friday, September 5**<sup>th</sup> **at 5:00 p.m.** or your application will not be considered.

Any questions about the online application system may be directed to the Wayne County Foundation <a href="mailto:info@waynecountyfoundation.org">info@waynecountyfoundation.org</a> or by calling 765-962-1638.